

## Minutes of Fall 2016 Suburban Aquatic League Meeting (September 20, 2016)

Called to order at 7:40pm by League Chair, Roberta Lichter

Board members were introduced – see listing and contact info on website

If issues arise and teams need assistance – first go to division reps => then appropriate president => then league chair

Roberta provided her contact numbers. These numbers are to be used for your official position within the league only and are not to be used by CB parents for personal matters. Leave a message and Roberta will call you back.

Make sure your team's updated directory is on site - today (9/20) is when due – there is a fine for late directories

Insurance certificates – must be to Roberta for all teams prior to hosting any meets – make sure swim and dive is listed if you have diving- be sure to name SAL as additional insured-if your team's isn't in yet, get it to Roberta by end of October (also provide new certificates if expiring this month or throughout season)

Sanction letters – teams hosting invitational meets need sanction request letters to Roberta right away

Bills – 2016-17 bills were distributed and are due December 1<sup>st</sup> from all teams. Current balance is \$26,540.53. This is higher than usual due to savings having champs at south-hope to cover most of upcoming costs for lawyer, insurance, accountant, etc...

Teams without diving or needing coach – NAAC is only team without diving; HHAA and CAC need coaches

Schedule – dive invite Sun 1/8/2017 in the afternoon at UDAC (same day as Odd Age swim invitational) - approved

Presidents – no updates

Registrars – officials clinics – handout provided and will be on site next week; could have a couple more – SAC will contact Mike Dunn for 10/4 or 10/12 at LaSalle; 2 year certification so 2014-15 people need to attend this year; CAC will also contact Mike to set up a clinic date

Info for submitting roster is on site

- submit something by due date
- submit additions whenever
- 10/6 initial roster due date
- 10/21 deadline to be rostered to participate in meet 1
- 10-day rule - athlete must be rostered 10 days before meet participation
- for additions and initial rosters
  - send boys only TM file to boys registrar
  - send girls only TM file to girls registrar
  - divers only TM file to diving registrar AND boys or girls registrar as appropriate

- **only divers to diving registrar**
- send divers to swim registrars
- boy and girl divers together
- divers need D in subgroup and division code (DCAA change from C to E)
- person who sends diving roster will get list back - if they aren't on list – they're NOT registered – contact Roberta and ask for help if someone is missing
- swim registrars get all swim and dive just one gender
- when emailing additions, provide name, birth date, sex, team name and team code
- Info provided must be exactly as it's in your database (must be same everywhere – be careful with nicknames and middle initials)

Get transfers and grant releases – copy boys or girls registrars (only the release part of the email chain is required/please do not send the request email)

Submit results files on time

Diving results submission info to be emailed out when set

Diving mock meets for training – will be updated on SAL calendar-CR 10/20 5:45pm arrival, 6pm start; UDAC will check and contact; LMAC will check and contact; NPAC 10/25 7pm – will double check time and contact

Senior awards - \$500 girl & boy in each division for graduating senior – application DL 1/4/2017 (same as reps meeting); info will go up mid-November – be sure to share with your team

Division champs:

East – swim CAC; dive PENN

NW – swim NPAC?; dive Soud

SW – RAC and NAAC will ask; dive LMAC will ask

Central – swim UDAC girls; SWAC boys; dive UDAC

Champs – league will be at LaSalle – Saturday and Sunday for swim and dive (will be split across sex and age groups to make weekend manageable) 2/4 & 2/5/2017

Webmaster – don't reply to his emails – reply to who email says in body of email (he's just sending the messages)

HAA High 5 swim invitational– is 11/13/2016

Paul Mancini stepping down as boys president – Larry Spector voted in

Gina Szathmary – will be new diving registrar

Rich Lawlor re-voted in as girls president

Division reps:

Tom Krystkiewicz– Central

George Shaya - East

Alyssa McDuell - NW

SW – to be determined in spring as no one volunteered

Need new coaches rep – Brian Zeigler no longer coaching in SAL – at coaches meeting will identify a replacement – will write in person when they volunteer – need someone serious and knows what's going on (person for all coaches to go to with concern and bring to reps meeting)

Also need swim and dive league champs coordinators – need to know TM/MM – very well for swim and familiar for dive

Diving reps

- Operating procedures wording – diver must be present by end of warm-ups at league champs or alternate goes in – passed by all 18 diving reps present
- 15 and over – if can't do required dive and you qualify for League Champs, Division Champs is not an option – it's a DQ – much discussion – it's hard to keep diving just like swimming but there have to be rules set up ahead of time that everyone understands – will talk about at coaches meeting – tabled to coaches – reps can/should come to coaches meeting – this is how it is at diving meets too; being brought up as it's an issue every year and includes crying

Hosts for all champs meets must have file to treasurer within one week of league champs or don't get stipend and will be fined additional \$200 per week until received – passed with one opposing vote

Working to get SAL insured and recognized as a PA non-profit entity – have D&O insurance and liability insurance and anti-terrorist rider – saved money to pay for this by hosting league champs at CB South for the last 2 years - lawyer and submission paperwork with IRS; all team bills include \$500 as additional dues (\$100 normal dues plus \$500\*) amount will be adjusted next year to reflect actual costs and following year will be what should be yearly. For this season need to change operating procedures and by-laws to make consistent and not duplicative and lawyer will do plus add required policies like conflict of interest – will need to vote these items in throughout this season. Everyone approves. Lawyers will do with Mark and Mike (registrars – much history and knowledge of the league). Will send out ahead of time if possible but may need to go over at meeting without seeing previously depending on timing.

\*The \$500 additional per team dues amount this year is a best estimate of what is needed to cover:

1. SAL board insurance (This is separate and distinct from liability insurance for the swimmers which is not and will not be insured by the league – each team needs to secure its own coverage and provide an insurance certificate naming the SAL each year.)
2. Annual accounting fees (such as yearly tax filings); annual legal fees if any
3. One time legal and accounting fees for incorporation/tax set-up, etc. beyond what has been saved by the SAL through hosting champs at CB South for the last two years (if any – may have enough saved)
4. Additional LaSalle rental fee beyond what it has been in the past (potential price increase since 2014 and using for 2 full days vs. 1 in past)

The \$500 was charged this year so that the league has cash on hand to cover these costs. Next year, the annual insurance/accounting/legal (if any) fees will be known so will be divided evenly among all teams – these will be ongoing, yearly costs. There may or may not be additional costs beyond what has been saved per #3 above. The additional LaSalle fees will be charged based on champs attendance starting with 2017-2018 or 2018-2019 champs through increased per event fees so that the cost of this meet is borne by teams in proportion to their attendance at it, as usual. After all costs are determined this season, any adjustments needed will be handled through next season's bills (as additional amounts billed or credits provided). This should result in bills starting with the 2018-2019 season which reflect the actual yearly charges for board insurance and any professional fees needed (accounting, legal) as this year's is an estimate and 2017-2018's will contain adjustments based on this year's estimates compared to the actually incurred fees.

New team – in area introduce themselves and want to be in league as probationary team for this coming season (2016-2017). Usually done in spring but board missed info and told them they could wait for fall and rules and protest committee voted to allow them to present now.

CCA introduced team – Greg Stokes & Joe Bonus (Colonial Community Aquatics) has board, swimmers, divers, coaches. Excited to join central division and avoid tri-meets. Have Plymouth-Whitemarsh High School for Saturday meets. There were some questions and discussion:

- How many members – 113 committed and 65 paid.
- 95% from Colonial School District – also drawing area for PWAC.
- Have worked out school pool time for both teams.
- History lesson from registrars – PENN had two teams for a period of time.
  - PWAC asked – how did it help when PENN had two teams in same area and worked well for area.
  - Some people might like smaller club.
  - Lots of teams in the league with close geography and swimmers switch clubs.
- Bob Pugh of PWAC was asked: Will PW release? Answer: Yes – 100% will do. PWAC will not withhold releases.
- Bob Pugh provided some comments about recruiting emails and misinformation from CCA, stating that the community is confused. He noted that the league documents require that new teams present in spring. Chair reiterated that board missed info and told CCA they could wait for fall and rules and protest committee voted to allow them to present now because it was a mistake by the board.
- Probationary team means – this season they participate to see how it goes – can they run a meet and have enough swimmers. 25 athletes boys and girls is good to cover 75 entries.
- SAL board does not get involved with pool time and practice space except can they host meet. SAL can't be involved in recruiting disputes. SAL board and reps have no input with regard to internal board issues or issues between teams.

Voting – reps counted and returned to room – ensuring only those signed in and 3 per team maximum – probationary team information read from league documents

- A probationary team will participate during the probation season
- At the Spring meeting a 2/3 vote of present reps will be required for the team to be admitted to the league on a permanent basis

- PWAC reiterated that their issue is the location of this team
- The motion to admit CCA as a probationary team for the 2016-2017 season passed

Meeting adjourned at 9:25pm